

# Rackenford & Creacombe Parish Council

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## **To: all Members of Rackenford & Creacombe Parish Council**

For information: County and District Ward Members, press and public

Issue date: Tuesday 25<sup>th</sup> November 2020

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend an **extraordinary meeting** of  
**Rackenford & Creacombe Parish Council**, on  
**Tuesday 1<sup>st</sup> December 2020 at 7.30pm**,

to be conducted remotely using Zoom, for the purpose of transacting the business on the following agenda

*Rob Martin*

## **Locum Clerk to Rackenford & Creacombe Parish Council**

Rob Martin is inviting you to a scheduled Zoom meeting.

Topic: Rackenford PC Extraordinary Meeting  
Time: Dec 1, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/92122524828?pwd=NWJSL2tY3graUZ6NFBxdGFBRjNjQT09>

Meeting ID: 921 2252 4828

Passcode: 509109

To join by phone ring 07768 829511 and enter Meeting ID and Password when prompted.

**1<sup>st</sup> December 2020**

## **AGENDA**

**2021-59 CHAIRMANSHIP**

Cllr. Graham Lamb has resigned as Chairman of the Parish Council whilst remaining as a councillor. Cllr. Sarah Childs as Vice-Chairman is to step up as Chairman for the time being.

**2021-60 APOLOGIES**

**To receive apologies for absence**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded.

Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

**2021-61 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**

**To receive declarations of interest in items on the agenda**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

**2020-62 MINUTES**

To approve, as a correct record, the minutes of the Parish Council meeting held on 3<sup>rd</sup> November 2020.

**2020-63 THE COMMON**

To consider the financial effects on the budget of the following matters:

- a) Children's Play Area
- b) Other Common Development Projects (Capital, grant funded)
  - Play Area seating and fencing
  - Tree Planting
  - Outside Building
  - Boardwalks, paths etc
- c) Common Maintenance Plan (Revenue, precept funded)

**2020-64 DEVON AIR AMBULANCE NIGHT LANDING SITE**

To receive attached reports from the Clerk and Toby Russell, from Devon Air Ambulance, to decide whether the proposed site on the Common is the right place for the landing site, and, if so, to allocate funding for the necessary lighting system.

**2020-65 PARISH COUNCIL WEBSITE, EMAILS AND COMPUTING**

To consider the budgetary effects of adopting the suggestions included in the email dated 23 November 2020 from Cllr. Peter Jones (copy attached) and the Clerk's analysis of the financing of these, also attached.

# Rackenford & Creacombe Parish Council

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## 2020-66 PAYMENT SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

Payee	Services	Amount £	Payment No.
<b>2020/2021</b>			
RJ Martin	Clerk's Salary Nov 20	258.43	629
HMRC	Tax/NI	64.40	630
<b>PKF Littlejohn</b>	<b>External Audit</b>	<b>360.00</b>	<b>631</b>
<b>RJ Martin</b>	<b>Clerk's Salary Dec 20</b>	<b>258.43</b>	<b>632</b>
<b>HMRC</b>	<b>Tax/NI</b>	<b>64.40</b>	<b>633</b>

In addition, payments will be made for invoices received since the agenda was set.

Items in **bold** will be made following the meeting.

## 2020-67 2021/2022 BUDGET & PRECEPT

To consider the attached report and budget papers in order to agree a budget and set the Precept for 2021/2022.

## 2020-68 DATE OF NEXT MEETING

The next scheduled remote meeting of Rackenford & Creacombe Parish Council is on Tuesday 5<sup>th</sup> January 2021, at 7.30pm.

## 2020-69 MEETING CLOSURE