

RACKENFORD AND CREACOMBE PARISH COUNCIL

A meeting of the Parish Council will be held via ZOOM on: **Tuesday 7th July 2020 at 7.30 p.m.** **All Councillors are summoned; members of the public are welcome.** Meeting link: <https://zoom.us/j/97274604493?pwd=ZUJRRWhqYkJ5NFhN1RUelhWRUtiZz09>
Meeting ID: 972 7460 4493, Password: 456617
To join by phone ring 0208 080 6592 and enter Meeting ID and Password when prompted.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 3rd March 2020)
4. **To resolve to ratify decisions made via email on 25th March 2020** regarding powers delegated to the Clerk to make payments on behalf of the Council and to deal with legally required actions and responses.
5. **Public Questions** (*limited to 10 minutes*) **Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk. Please note that members of the public are only allowed to speak at the meeting under this item of the agenda.**
6. **Report from District and County Councillor** (if present)
7. **To resolve to adopt Addendum to Standing Orders** to reflect temporary changes in meeting procedures during COVID pandemic – previously circulated
8. **To review and agree** the Asset Register, previously circulated
9. **To review and agree** the following documents, all previously circulated:
 - (i) Financial Regulations
 - (ii) Grants Policy
 - (iii) Training Policy
 - (iv) Anti-fraud & corruption policy
10. **Finance**
 - a) To ratify payments made since the last Council meeting on 3rd March as follows:

Earth Wrights	£10,154.40	50% deposit for work to Play Area
Earth Wrights	£8,654.40	Balance for work to Play Area less retention of £1500
BG Phillips	£252.00	Hire of digger & operator for prep work re. zip wire
Playsafety Ltd	£99.00	Playground inspection
DALC	£88.08	Annual membership fee
FA Phillips	£576.00	Salt spreading in January
Alison Marshall	£100.00	Internal Audit
Wendy Sweet	£371.40	Clerk's pay and expenses
LandForest	£2,297.93	Common clearance
BHIB Ltd	£580.27	Insurance
 - b) To agree to pay Knowstone Parish Council £35.07 being 50% of the cost of an annual subscription to Zoom.
 - c) To note the following receipts:

£3993.75 on 27.04.20 from HMRC being VAT rebate;

£3236.00 on 29.04.20 from NDC being first 50% of precept payment;
£400.00 on from DCC being payment for use of hard court by Rackenford School.

- d) To resolve to agree accounts for year ending 31st March 2019 (previously circulated)
 - e) To resolve to agree Section 1 of the Annual Audit Return, previously circulated, and for the Chairman to sign it at a later date when safe to do so.
 - f) To resolve to agree Section 2 of the Annual Audit Return, previously circulated, and for the Chairman to sign it at a later date when safe to do so.
 - g) To review and approve accounts to date and expenditure against budget to date, previously circulated.
11. **The Common**
- (i) Regeneration project – report and update regarding the play area. Discuss quote for groundworks.
 - (ii) Note pre-application approval for erection of an events building. Agree to submit full planning application.
 - (iii) Agree letter, previously circulated, to be sent to Meadow View residents regarding access to the Common and the dumping of wood and general scrap on the bonfire area of the Common.
12. **Planning**
- a. Applications awaiting MDC decision:
 - **18/01711/FULL**: formation of an open clamp (4630m²) for the storage of silage and alteration to existing access, Gibbet Moor Farm (Stoodleigh Parish, MDC). Comments submitted on traffic concerns and size of proposal.
 - b. Notifications / decisions from NDDC.
 - **71262** Erection of an agricultural machinery storage shed – Toll House Farm, Rackenford - approved
 - **70404** The siting of a digestate storage bag - Land North West of Kendon Farm, Nomansland, Tiverton EX16 8QW (Witheridge Parish) – decision pending
13. **Website Compliance** – update by the Clerk
14. **Vacancy for Clerk to the Council** – review the recruitment of a new Clerk
15. **Correspondence** To note receipt by all councillors of an anonymous letter received c.6.06.20 relating to Planning Application Ref. 71262.
16. **Business at the Chairman’s discretion** – no decision making to take place during this item
17. **To confirm dates & time of meetings for the remainder of the year:** Tuesday 1st September, Tuesday 3rd November, Tuesday 5th January 2021, Tuesday 2nd March 2021, Tuesday 4th May 2021 at 7.30 p.m. Venue to be confirmed

Wendy Sweet

Clerk Rackenford & Creacombe Parish Council

30th June 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
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